

NSC-OCCUPIED UNIT RELEASE FORM

FOR FLOORING INSTALLATION, REGLAZING, PAINT & DRYWALL REPAIRS

Property Name: _____ Property Address: _____

Unit No: _____ Date of service: _____ Service Requested: _____

Important Notice to Occupants

We highly recommend that you move all valuables and breakable out of area to be worked at. **NSC & property management /owners are not responsible for any valuables missing from your unit or any accidental damage to furniture, personal belongings or fixtures incurred before, during or after the completion of the job. Resident must cover all furniture, clothing and personal belongings.** If you would like to receive a Materials Safety Data sheet, please call us at the number below. The occupants recognize that some people could be allergic to paint, glue, cleaning solutions or other chemicals that may be used in your home. Please air out the unit thoroughly prior to reoccupying. If you wish, you may have the unit tested for chemical levels, mold or mildew. Testers are to be hired and paid for by resident. NSC is not a licensed environmental / air quality tester. The occupant is responsible for his or her own safety relating to any paint fumes, smells, allergens or any other chemical used in the unit. If you or anyone living with you have any respiratory problems, allergies, symptoms of illnesses related to mold, or any evidence of mold in your unit you must call first, and then write to mail us immediately via registered/certified letter and fax prior to any work taking place. Certain substances used in the unit might also irritate your pet. No person should be in the area where work is taking place. You are aware that NSC is not a mold remediation contractor and is only hired to perform one or all of the following tasks: paint, drywall repair, flooring installation and re-glazing. By signing this form you agree to inform all co-occupants of the unit of these terms and conditions in this notice.

Re-glazing: If we are doing and kind of re-glazing we do ask that the residents **MUST** be out of their unit for at **least 6 hours from the time of application.**

Drywall Repair or Painting:

To ensure a proper paint job, every article of the furniture must be moved to the center of the room, so the contractor has easy access to paint necessary areas. To prepare your home, the resident should do the following before the painters arrive: Move all valuables and fragile items out of the area to be painted. Move all shoes and items out of the closets unless you don't need the closets painted. Remove all bedding linen including pillows. If you have a waterbed, drain and dismantle the frame. Any entertainment equipment such as stereos, TV sets, VCRs should be disconnected before painters arrive. We will not be responsible for reconnecting these equipments. We will not be responsible under any circumstances to move any of the following; Grand or Baby grand pianos, beds, grandfather clocks, Big screen TV's, computer systems, or anything of high monetary or sentimental value.

Flooring: Hardwood, Laminate, Sub floor repair:

To ensure a proper installation, every article of furniture must be moved out of the rooms flooring to be installed.

The furniture moving charge if applicable is based on the amount of furniture. For the cost of furniture removals please call 818.222.7717.

To prepare your home you should do the following before the installers arrive.

1. Move all valuables and fragile items out of installation area and also out of the area to be traveled by the installers (such as hallways & entries)
2. Move all shoes and items out of closets and any clothing that hangs more than half way to the floor.
3. remove all bedding materials including pillows. If you have a waterbed, drain and dismantle frame. We will not be responsible for putting waterbeds back together.
4. Large articles of furniture such as china cabinets, armoires, and dressers must be emptied and drawers removed.
5. Customer must move all small and easily handled furniture out of rooms to be installed.
6. any entertainment equipment such as stereos, TV sets, VCRs should be disconnected before installers arrive. We will not be responsible for reconnecting this equipment.
7. We will not install any wires (i.e. speaker wires, cables, or electrical) under wood or laminate flooring as it is against fire codes.
8. We will not move or be responsible under any circumstances, pianos, grandfather clock, Big screens TV's, computer systems, or anything of high monetary or sentimental value.
9. We will not be responsible for any accidental damage to furniture or fixtures incurred before, during or after installation.

The customer should keep in mind that freshly painted and wallpapered walls will mark easily and although we are as careful as possible, some minor marking of baseboards and walls should be expected, We cannot be responsible for any touch up afterwards.

Nu Star Contracting strives to give you the best Quality Service possible and with your cooperation, we will be able to do so. If you have any question, please feel free to contact us at (818)222.7717. Please sign and fax back to 818.222.7778 **BEFORE** we perform the job:

Resident's Signature

Date

Resident's name

Office: 818.222.7717

Fax: 818.222.7778

Email: Sales@nustarcontracting.com